

Application for Employment

Please complete all sections of the form clearly with a black pen and in block capitals
Incomplete or illegible applications will not be considered

Name:	
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Position Applied For:	
Other Positions Considered:	

Date of Application:	
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Application forms can be submitted in lieu and all submitted forms will be held on site for 6 months.
Should a position become available we will contact.

OFFICIAL USE ONLY

Rejected:

Keep on File:

Interview Date:

Personal Information:

First Names:	
Surname:	

Date of Birth:	
Nationality:	

Address:	
Postcode:	

Telephone Number:	
Mobile Number:	

Email Address:	
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Is English your first language?:	Yes	No
If not, are you a fluent English speaker?:	Yes	No

Are you required by law to have a work permit?:	Yes	No
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Do you have a full valid driving license?:	Yes	No
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Do you hold a valid disclosure/PVG?:	Yes	No
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Do you hold a valid personal license?:	Yes	No
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Are you a qualified first aider?:	Yes	No
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Health:

Do you have any health issues that may affect your ability to do this job?:	Yes	No
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Do you consider yourself to have a disability?:	Yes	No
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Are you currently receiving any medical treatment or taking any medication that may affect your ability to do this job?:	Yes	No
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Have you ever been refused employment on medical grounds?:	Yes	No
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If you have answered yes to any of the above, please give details:	
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Please tell us if there are any 'reasonable adjustments' we can make to assist you in your application, recruitment, training or employment:	
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Please give the name and address of your doctor:	
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General Information:

Have you ever been convicted of any criminal offences?: <i>(Excluding parking fines and speeding offences)</i>	Yes	No
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If you have answered yes to the above, please give details:	
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I can confirm that I can produce a P45 (if applicable) prior to the commencement of my employment:	Yes	No
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I can confirm that I can produce my National Insurance Number prior to the commencement of my employment:	Yes	No
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I can confirm that I can produce my relevant bank details prior to the commencement of my employment:	Yes	No
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Skills, Hobbies and Personality:

<p>What skills or abilities do you have that would be relevant to this position?:</p>	
<p>What hobbies or interests do you have outside of work?:</p>	
<p>Please tell us why you have applied for this position and why you think you would be a good addition to the Davron team?:</p>	
<p>Can you tell us instances where you worked as part of a team?:</p>	
<p>If you had to describe you personality in a few words what would you write?:</p>	

Education:

Qualification Gained:	From:	To:	Name of School/College/University:

Any other relevant awards, certifications, courses or awards?:	
Details:	Date Gained:

If you are still in education what date do you expect to finish your course?:	
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Employment History:

Please provide details of your previous employment history:				
Name and Address of Employer:	From:	To:	Job Title and Duties:	Reason for Leaving:

NOTE:

*We may contact previous employers if you are being considered for an interview.
We shall not contact your current employer without your consent.*

References:

Please provide details of two referees/references. Please note that one should be a character reference and neither should be a family member.	
Contact Information:	Name and Relationship To You:

Availability:

Date available to start:	
Period of notice (if applicable):	

Are there any dates that you have booked off in the next 6 months?:	
Are there any times/days on a week to week basis that you cannot work?:	

Emergency Contact Details:

Name:	Relationship To You:	Address:	Contact Number:

Additional Information:

<p>Please add any additional or supportive information to support your application: <i>(This section is not compulsory)</i></p>	
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Declaration:

<p>I can confirm that to the best of my knowledge the information I have provided on this form is correct and current, I accept that providing deliberately false information or suppression of material could result in cancellation of my interview or dismissal of my employment.</p> <p>I agree to references being collected in support of my application.</p>	
<p>Signed:</p>	<p>Date:</p>